

Plaintiff Profile

Reference Number:

Name :

Address :

Contact Number :

Employee Number :

Gender : Male Female Other

UPSEE Member : Yes * No *since:

Marital Status : Married Divorced Single

Age :

Highest Qualification :

PGCE : Yes No

Employment

• Current Employer : MEDCO

• Office Number :

• Joined Service since:

• Denomination Teaching Non-Teaching Administration

• Zone : 1 2 3 4 5

Complaint Received on:

Nature of Complaint:

Pay / Remuneration

Increment

Senior Educators

Industrial Relation

HQI

Pension

Harassment

Vacation Leave

Professional Conduct

Duties of service

Other:

Action(s) Taken:	<i>Comment(s)</i>	
<i>(upon recommendation of the President or Secretary of UPSEE)</i>	<input type="checkbox"/> Contact plaintiff. <input type="checkbox"/> Summon to office. <input type="checkbox"/> Report to the board for further action. <input type="checkbox"/> Contact Management of establishment. <input type="checkbox"/> Liaise with / Report to PSEA <input type="checkbox"/> Liaise with / report to MOL <input type="checkbox"/> Escalate the case to CCM	
Relevant sections of PRB applicable:		
Relevant sections of ERA applicable:		
Further Actions		

Case handled by: :

Signature :

Date :